

Lecturer in English education

1. Status: Lecturer
2. Number of persons to be employed: Two persons
3. Position: Language Teaching Section, Organization for General Education, Saga University
4. Specialty: English Education, Intercultural Communication
5. Subjects: General English, including TOEFL and Intercultural Communication, and other subjects provided by the Organization for General Education
6. Duties: (1) English for general education and for study abroad programs (approximately 10 classes per week)
(2) English curriculum planning and management
7. Employment Conditions:
 - (1) Three-year contract (renewable once, but not beyond the total of five years); however, for full-time teaching staff members who have been working at Saga University for over three years, a two-year non-renewable contract will be made.
 - (2) Annual Salary System adopted by the “Saga University Regulations about Annual Salary System for Teaching Staff”; for full-time teaching staff working at Saga University at the time of application, except for those at schools attached to the Faculty of Education, can continue to choose the “Saga University Regulations about Monthly Salary for Staff”.
8. Qualifications:
 - (1) Native or native-like speaker of English
 - (2) Master’s degree or higher degree
 - (3) Over 4 years’ experience of teaching English as a foreign language at Japanese universities or colleges.
9. Documents to be submitted:
 - (1) Curriculum vitae (Use the attached format #1 and attach a photograph)
 - (2) Research statement (Use the attached format #2)
 - (3) Philosophy about English education (500 words)
 - (4) Essay statement about your educational intentions at Saga University (about 1000 words)
 - (5) Teaching portfolio or equivalent
 - (6) Research publications (3 articles or less; photocopies acceptable)
 - (7) Photocopies of all the degree certificates obtained
 - (8) Two letters of recommendation

10. Selection: First stage: document screening.

Second stage: an interview and a teaching demonstration

11. Application Deadline: Must arrive on no later than 5:00 p.m. December 20, 2017

12. Starting Date of Employment: March 1, 2018, or as soon thereafter as possible

13. Submit: Hironori Hayase

Director

Organization for General Education

Saga University

1, Honjo, Saga 840-8502

Japan

<NOTES>

- (1) Application documents should be sent by registered mail, and write “Application for the Position in the Language Teaching Section Enclosed” in red ink on the envelope. We cannot accept applications by e-mail or through the website.
- (2) Saga University promotes gender equality.
- (3) Personal information about applicants is strictly subject to privacy laws and will be used for this application purpose only.
- (4) Application documents will NOT be returned to the sender.
- (5) Applicants are responsible for their own transportation fees.

14. Send inquiries to: Hironori Hayase

Director

Organization for General Education

Phone: 0952-28-8334 Email: zengaku1@mail.admin.saga-u.ac.jp